



NO WEAPONS POLICY and NO ALCOHOL/DRUGS POLICY

Being entrusted with the day-to-day care of other people's children, BGHNC must have a no weapons policy on campus, in our vehicles on and off campus, and in your personal vehicles while on campus. For purposes of this policy, weapons refers to any handgun, rifle, shot gun, cross bow, regular bow, and/or knives – other than a small pocket knife and kitchen knives (which are to be kept locked up except when in use to prepare meals).

Additionally, in order to receive federal and state funds for the operation of BGHNC, we are required to have a policy prohibiting the possession or use of alcohol and illegal drugs on campus. Also, BGHNC has a written Personnel Policy prohibiting the possession, use or sale of illegal drugs at any time.

By signing this document, I am acknowledging that I have read and understand the contents stated above and agree to abide by these terms. Please understand that a violation of this policy constitutes grounds for suspension and/or termination. This policy is in effect for all employees, volunteers, interns and any independent contractors that are working on this campus.

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Print Name of Employee/Volunteer/Intern/Independent Contractor

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Signature

Date

Created August 2011 tsb

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