

SERVICE RESPONSIBILITIES:

1. Complete RT assessments on newly referred residents, under supervision of BGHNC CTRS/LRT.
2. Plan, schedule, and facilitate recreation therapy interventions according to resident needs.
3. Assist in developing Recreation Therapy goals as part of Action Plan.
4. Utilize BGHNC electronic documentation system to track resident progress related to service responsibilities.
5. Evaluate effectiveness of RT programming and complete modification when necessary.
6. Attend and participate in weekly childcare and departmental meetings.
7. Plan, organize, and facilitate community and campus based activities for groups of clients.
8. Plan, organize, and assist with facilitation of special campus events (to include occasional evening and weekend work) for clients and staff
9. Observe and interact with clients and staff in cottage setting as means to connect and build helping relationships.
10. Plan and facilitate staff exercise groups under the supervision of Certified Group Fitness Instructor/CTRS
11. Develop working understanding of BGHNC organizational framework, code of ethics, fiscal policies, and service philosophy.
12. Develop general understanding of Sanctuary culture, commitments, and tools, working to establish the seven commitments as a fundamental framework within the recreation department.
13. Participate in all required BGHNC trainings and weekly supervision.
14. Utilize flexible schedule times to independently initiate work in academic or other clinical responsibilities such as agency special assignments, additional interaction with clients, bi-weekly reports, attendance logs, case studies, preparation for CTRS exam, etc.
15. Perform facility and equipment maintenance to ensure safe, sanitary, and most efficient work environment for all stakeholders.
16. Other duties as assigned by members of Recreation Department (to include all CTRS/LRT staff)
17. All duties to be completed in consultation with BGHNC Recreation Services Manager/CTRS.

KNOWLEDGE, SKILLS & ABILITIES:

1. Ability to present in a professional manner in written and verbal form.
2. Willingness to facilitate group and individual interventions.
3. Ability to advocate for residents in a professional and assertive manner.
4. Creative ability in designing Therapeutic Activities.
5. Ability to communicate effectively with clients and professionals.
6. Ability to facilitate and participate in professional meetings.
7. Willingness to accept constructive criticism and apply to professional performance.
8. Excellent organizational abilities.
9. Independent, self-motivated, and willing to take initiative as appropriate.
10. Open to taking on new challenges.
11. Willingness to follow agency and departmental dress code.
12. Ability to abide by departmental policy regarding personal disclosure and boundaries.
13. Willingness to be absolutely silly “For the Kids”

INTERN SIGNATURE

DATE

RECREATION SERVICES MANAGER, CTRS/LRT

DATE

HUMAN RESOURCES

DATE

Dev: 12/11 tsb/jc Modified: 10/14 jc