

THE ALUMNI ASSOCIATION OF BOYS AND GIRLS HOMES

BY-LAWS

ARTICLE I

DUTIES OF OFFICERS

1. The duties of the president shall be to preside at all meetings; to appoint a Nominating Committee, and to perform all other duties pertaining to the office of president.
2. The vice president shall be in readiness to assist the president in any way and shall assume the duties of that office in case of an absence or disability.
3. The duties of the secretary shall be to keep permanent records of all proceedings of the Alumni Association; to read at each business meeting the minutes of the previous meeting; to keep a record of all officers and committees; to furnish such information to the president upon request; and to perform all other duties usual with the office of secretary.
4. The duties of the treasurer shall be to receive and disburse monies of the Alumni Association under the direction of the Governing Board; to maintain bank accounts in the name of the Association; to keep receipts, checks or other records of all receipts and disbursements; and to present a statement of such at each meeting of the Governing Board.

ARTICLE II

COMMITTEES

1. Special Committees
 - A. The special committees of the Alumni Association shall be committees established by the president which would further the work and facilitate organizational usefulness.
 - B. The Chairman and members of a special committee are appointed by the Association president.
 - C. The duties of special committees are to be developed by the Governing Board upon the recommendation of the Association President.

ARTICLE III

RULES OF ORDER

All proceedings of the meetings of the Alumni Association shall be governed by Robert's Rules of Order.

ARTICLE IV

AMENDMENTS

These Bylaws may be amended where a quorum is present at any annual meeting of the Alumni Association.

ARTICLE V

FUNDS AND FINANCES

Section 1: Funds

The association shall promote giving to Boys and Girls Homes.

Section 2: Monies

The Association shall maintain depository accounts as deemed necessary by the Governing Board.

ARTICLE VI

MEETINGS

Section 1: The annual business meeting of the Association shall be held at Boys and Girls Homes, Lake Waccamaw, North Carolina in the fall on a date as may be designated by the Governing Board.

Section 2: Notice of the annual meeting of the Association shall be sent to each member.

ARTICLE VII

AMENDMENTS

The Constitution of the Association may be amended at any annual business meeting by a three-fourths vote of all members present. Notice of a proposed amendment or change of amendment shall be sent to all members thirty days prior to the annual meeting.